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VENDOR'S RULES & REGULATIONS

(Please read all rules)

FAILURE TO ABIDE BY THE FOLLOWING RULES & REGULATIONS MAY RESULT IN REMOVAL OF A VENDOR FROM FAIRGROUNDS, AND OR RESULT IN DENIAL OF FUTURE SPACE.

All parties to the signed agreement shall comply with laws and pertinent rules of the State of Ohio, all pertinent ordinances of the County of Trumbull and the Township of Bazetta, as well as the rules and regulations governing the Trumbull County Agricultural Society. Such laws, ordinances, rules and regulations are expressly made a part of this agreement.

GENERAL RULES:

1. NO writing on agreement other than the required signatures and vendor license number or this agreement becomes null and void. If you are requesting to add an item or to change info please enter on separate sheet or call the office at 330.637.6010.
2. **Vendor space contracted is NOT TRANSFERABLE. Vendors agree not to sub-lease any part of space herein stated.**
3. **All Vendors are required to carry a million dollar Liability Insurance coverage naming the Trumbull County Agricultural Society and the County Commissioners as additional insured, the proper paper work must be provided to the Society's Office to be kept with contract.**
4. **NO Vendor has exclusive rights to sell an item during the week of fair.**
5. All Vendors making retail sales are required per ORC 5739.17 to provide the promoter of the event with a copy of your vendor's license. The following items are considered taxable: Pop, vitamins, clothing, craft items, household products, handbags/ purses, jewelry, sunglass to name a few. To obtain the complete list contact the Ohio Department of Taxation. www.tax.ohio.gov
6. **NO ALCOHOLIC BEVERAGES will be permitted or sold on fairgrounds without Board approval.**
7. **For insurance and safety reasons no sales or hand outs of balloons will be allowed.**
8. NO use of generators is allowed on fairgrounds without permission from the Concession Manager.
9. **All Vendor sites are to have a clean attractive appearance** and are required to stay within their contracted space(s) – **outdoor vendors are to be lined up evenly behind blacktop.** It is the responsibility of each Vendor to have their spaces clean at all times **keeping sites free of trash, paper or refuse** and to take the garbage refuses to the nearest garbage barrel for removal.
10. **ABSOLUTELY NO HOLES OF ANY KIND ARE TO BE MADE IN THE BLACKTOP.**
11. All fire lanes and fire hydrants shall be maintained free of obstructions.
12. Vendor may not conduct scheme or game of chance. "Scheme of chance" means a lottery, numbers game, pool, raffles, or other scheme in which a participant gives a valuable consideration for a chance to win a prize.
13. **Vendors' pricing, game rules, and height restrictions shall be large enough for proper visibility and displayed for proper public viewing.** ** Game vendors please be aware of the new changes to ODA Rules that must be followed, you can visit ODA web site for all the changes at www.agri.ohio.gov click on Division – Amusement Ride & Safety click on Amusement Game Rules & Regulations for all the details.**
14. Vendors may advertise, display, and distribute information from **within** their Vendor's space only. Verbal and visual advertising, solicitation and distributed materials must be in good taste, must be neutral or positive and may not be defamatory, derogatory, promiscuous, pornographic, obscene, profane, vulgar, or dangerous. Society's Concession Manager reserves the right to decide what material might be offensive. Vendors may promote their own product or activity, but may not discredit others.
15. All Food Vendors must meet state and local health codes, if not met, the Society's Concession Manager has the right to have the Vendor removed from grounds and NO REFUND of monies paid will be made.
16. Food vendors are required to have a 40 BC fire extinguisher or greater and all other vendors are required to have ABC (multi-purpose) fire extinguisher and abide by all local fire department's inspection procedures, all outside vendors using electric and food vendors, are required to pay a \$10.00 permit inspection fee to Bazetta Township Fire Department.
17. Food Vendors are required to put gray water hoses into the 4" gray water drains NOT in our storm drains and to deposit cooking oil in marked black containers placed through out the fairgrounds for that purpose. **Cooking oil must NOT be put in or near the garbage cans or in the gray water or storm drains!!! A \$500 fine will be assessed if you do not abide by this rule!**
18. Tents and materials used for decorations must be of flame-retardant material and tents should be marked when last fire-proofed.
19. Unbecoming conduct, which includes but not limited to the use of profane, obscene and/ or abusive of threatening language by the Vendor, may be grounds for termination of Vendors agreement and eviction from fairgrounds.
20. Vendors wanting to use voice or sound amplification **must not exceed 90db spl at 40 ft and decrease from this distance outward.** Any levels above that stated shall be subject to penalties, up to and including eviction enforceable by the Fair Board. This rule must be observed throughout the day so fair goers may enjoy the fair.
21. **All property taken into the fairgrounds by Vendor is taken there at the Vendor's own risk.** Society shall not be responsible for any loss due to damage from fire, theft, windstorm, repossession, or from any other cause whatsoever not for failure upon its part to perform this agreement, should Officers of the law seize, stop or prevent Vendor from operating under this contract.

22. Society's Concession Manager reserves the right to remove, or demand removal, of any items not approved and listed on contract.
23. Society reserves the right to cancel this contract if just cause is provoked. It is agreed if such action is taken, Vendor waives all claims of whatsoever nature against the Society, its Officers, Employees, or Agents.
24. In the case of acts of God, acts of war, emergencies, or weather conditions prior to the opening of fair which would necessitate the canceling of contract, the Society will revoke this contract and refund any monies paid in advance.

CONTRACT DEADLINE:

1. Vendors are required to return signed agreement and the minimum deposit stated on contract on or before **Friday, March 10, 2017 by 4:00 p.m. at the Society's Office** to reserve site(s) listed on agreement.
2. On March 11, 2017 all site(s) not reserved become available for re-assignment by the Society's Concession Manager to those on the waiting list.
3. ALL reserved Vendor contracts are to be paid in FULL on or before **JUNE 16, 2017 by 4:00 p.m.** at the Society's Office.

VENDOR PASSES AND OTHER FEES:

1. Vendors' will receive, at no cost, either one (1) weekly vendor pass **OR** five (5) daily passes (please know what you will want prior to checking in at office). Additional Vendors passes will be available to the owner/operator or manager to purchase for your workers at \$3.00 each for daily vendor passes or \$18 each for the weekly Exhibitor/ Vendor Pass.
2. If parking the following items behind site(s) or within the inner fence that surrounds fairgrounds the appropriate permit(s) [vehicles \$50, campers \$125, stock units \$50, and refrigerated units \$75] must be purchased and displayed on item or unit at all times. Society will have FREE parking available to all those interested in a specific designated area upon request. Golf cart permits will be available for a fee of \$100 plus proof of insurance and taking the fairboards safety course.
3. **For vendor's wanting to open up for business prior to Tuesday, July 11th an additional \$50 per day operating fee will be charged.**

SET-UP & TEAR-DOWN DATES & TIMES OF OPERATION AND GROUNDS MOVEMENT:

1. Prior to set-up all Vendors must report to Society's Office located at Gate C. Outdoor vendors may start setting up on their designated locations on Saturday, July 8, 2017 @ 9:00 a.m. anyone needing to arrive before this date MUST notify office and will be placed in a holding area. Commercial & grandstand building vendors set-up times are Sunday, July 9th 10 a.m. to 6 p.m., Monday, July 10th 10 a.m. to 8 p.m. and Tuesday 11th 9 a.m. to 11 a.m. Commercial building tear-down is AFTER 10:00 p.m. when the building closes on Sunday, July 16th or Monday, July 17th from 10 a.m. to 6 p.m..
2. Electric hook ups will begin Saturday, July 8th at 12 noon at no additional fee.
3. All Vendors are required to be in place and ready for operation by 12:00 noon Tuesday, July 11, 2017, if this is not possible, please notify fair board office so arrangements can be made.
4. All Vendor site(s) are required to be manned from 12:00 noon to 11:00 p.m. for duration of fair. Unless stated by Society's Concession Manager. Any vendors leaving before the close of fair Sunday, July 16th at 11 p.m. without the Concession Managers approval will NOT be asked to return the following year.
4. **NO movement of vehicles on grounds between the hours of 11:00 a.m. to 11:00 p.m. during the week of fair.** If vendor needs supplies delivered, make arrangements for them to be in and out of grounds by 11:00 a.m., or they MUST enter at GATE A (off of Bazetta Rd.) and proceed to the "Special Event Gate" to report in and receive further instructions. The Sheriff's Department will announce that your delivery can be picked-up on the east side of grandstand. Please notify your delivery carrier of these procedures.
6. Gate operation is as follows: **Gate C** OPEN from 12:00 midnight to 11:00 a.m. and CLOSE from 11:00 a.m. to 12:00 midnight. **Gate D** OPEN One hour ONLY from 11:00 p.m. to midnight. One gate pass for Gate C will be issued in the vendor's packet to be used ONLY from 12 midnight to 3 am which, will enable the vendor(s) and one car to re-enter the grounds during those hours.
7. All materials, equipment, and units belonging to Vendors must be removed from the grounds by the Wednesday directly after the last day of fair at 4:00 p.m. Those items not removed by then may be assessed a \$5 storage fee per day until removal or will be considered abandoned and become the property of the Society's, who shall dispose of items in any manner deemed necessary. **With the Concessions Managers approval vendor units that remain hooked up to electric and or water after Wednesday, July 19th will be required to pay a \$25.00 per day hook up fee.**

- Please note shaded and or bold areas are changes, add-ons or items of concern.
- Revised 1/12/17